

Unit and student details				
Unit code		Unit title		
If this is a group assignment, each student must include their name and ID number and sign the student statement.				
Student ID		Surname	Given names	
Student ID		Surname	Given names	
Student ID		Surname	Given names	
Student ID		Surname	Given names	

Assessment details			
Title of assignment /laboratory		Authorised group assignment	Yes <input type="checkbox"/> No <input type="checkbox"/>
Lecturer/tutor		Tutorial day and time	
Due date		Date submitted	

Submission date and extensions			
All work must be submitted by the due date. If an extension of work is granted this must be authorised on this form with the signature of the lecturer or tutor.			
Extension granted until			
Lecture/tutor		Signature	

Plagiarism and collusion
<p>Intentional plagiarism amounts to cheating in terms of Monash Statute 4.1 – Discipline. For further information see the university's Plagiarism policy including details of penalties and information about the plagiarism register.</p> <p>Plagiarism - Plagiarism means to take and use another person's ideas and/or manner of expressing themselves and to pass these off as one's own, failing to give appropriate acknowledgement. This includes material from any source, staff, students or the internet - published and unpublished works.</p> <p>Collusion - Collusion is unauthorised collaboration with another person or persons.</p> <p>Penalties - If there are reasonable grounds for believing that intentional plagiarism or collusion has occurred, this will be reported to the Chief Examiner, who may disallow the work concerned by prohibiting assessment or refer the matter to the Faculty Manager.</p>

Student statement and signature			
<ul style="list-style-type: none"> I have read the university's statement on cheating and plagiarism, as described in the Student Resource Guide This work is original and has not previously been submitted as part of another unit/subject/course I have taken proper care in safeguarding this work and made all reasonable effort to ensure it could not be copied I acknowledge that the assessor of this work may, for the purposes of assessment, reproduce the work and provide it to another member of faculty I understand the consequences of engaging in plagiarism as described in Statute 4.1. Part III – Academic Misconduct I certify that I have not plagiarised the work of others or participated in unauthorised collusion when preparing this submission. 			
Student signature		Date	
Student signature		Date	
Student signature		Date	
Student signature		Date	
Please note that it is your responsibility to retain a copy of your assignment/laboratory work			

Privacy Statement

The information on this form is collected for the primary purpose of assessing your assignment/laboratory work. Other purposes of collection include recording your plagiarism and collusion declaration, attending to administrative matters, and statistical analyses. If you choose not to complete all the questions on this form Monash University may disallow the submission of your assignment/laboratory work. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer on 9905 6011.