

Unit and student details

Unit code		Unit title	
If this is a group assignment, each student must include their name and ID number and sign the student statement.			
Student ID		Surname	Given names
Student ID		Surname	Given names
Student ID		Surname	Given names
Student ID		Surname	Given names

Assessment details

Title of assignment /lab		Authorised group assignment	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Lecturer/tutor		Tutorial day and time			
Due date		Date submitted			
Has any part of this assessment been previously submitted as part of another unit/course?				Yes <input type="checkbox"/>	No <input type="checkbox"/>

Submission date and extensions

All work must be submitted by the due date. If an extension of work is required, please complete and submit a Special Consideration application (in-semester assessment task) form to your examiner/lecturer/tutor.

Plagiarism and collusion

Intentional plagiarism or collusion amounts to cheating under Part 7 of the [Monash University \(Council\) Regulations](#).

Plagiarism: Plagiarism means taking and using another person's ideas or manner of expressing them and passing them off as one's own. For example, by failing to give appropriate acknowledgement. The material used can be from any source (staff, students or the internet, published and unpublished works).

Collusion: Collusion means unauthorised collaboration with another person on assessable written, oral or practical work and includes paying another person to complete all or part of the work.

Where there are reasonable grounds for believing that intentional plagiarism or collusion has occurred, this will be reported to the Associate Dean (Education) or delegate, who may disallow the work concerned by prohibiting assessment or refer the matter to the Faculty Discipline Panel for a hearing.

Student statement and signature

Student Statement

I have read the university's Student Academic Integrity [Policy](#) and [Procedures](#).

I understand the consequences of engaging in plagiarism and collusion as described in Part 7 of the Monash University (Council) Regulations <http://www.monash.edu/legal/legislation/current-statute-regulations-and-related-resolutions>

I have taken proper care to safeguard this work and made all reasonable efforts to ensure it could not be copied.

No part of this assignment has been previously submitted as part of another unit/course.

I acknowledge and agree that the assessor of this assignment may for the purposes of assessment, reproduce the assignment and:

- provide to another member of faculty and any external marker; and/or
- submit it to a text matching software; and/or
- submit it to a text matching software which may then retain a copy of the assignment on its database for the purpose of future plagiarism checking.

I certify that I have not plagiarised the work of others or participated in unauthorised collaboration when preparing this assignment.

Student signature		Date
Student signature		Date
Student signature		Date
Student signature		Date

Please note that it is your responsibility to retain a copy of your assignment/laboratory work

Privacy Statement

The information on this form is collected for the primary purpose of assessing your assignment/laboratory work and ensuring the academic integrity requirements of the University are met. Other purposes of collection include recording your plagiarism and collusion declaration, attending to course and administrative matters, and statistical analyses. If you choose not to complete all the questions on this form Monash University it may not be possible for Monash University to assess your assignment/laboratory work. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. You have a right to access personal information that Monash University holds about you, subject to any exception in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer: privacyofficer@adm.monash.edu.au